

## PARISH OF STOKENCHURCH

Minutes of the Meeting of the Parish Council held on Wednesday 19<sup>th</sup> July 2017  
At Longburrow Hall at 7.30pm.

Attendees: Mrs Nuthall (Chairman), Mr Harding (Minutes), Mrs Baker, Mrs Powis, Mr Parkinson, Mr Chadwick, Mr Preece, Mr Davis, Mr Jones, Mr Saunders, Mr Thomas and Cllr Adoh no members of the public.

1. **Apologies.** Apologies were received from Cllr Etholen, Cllr Hayday & Mr Penny
2. **Declarations of Interest.** Mrs Powis bills payable
3. **Minutes.** It was agreed by all those present at that meeting that the minutes of the Council meeting on 5<sup>th</sup> July 2017 be approved. Proposed Mr Preece seconded Mrs Baker Unanimously agreed.
4. **Matters Arising** – Mr Parkinson offered to assist warden to move Studley Green sign board, clerk to get written permission from landowner
5. **Reports and Actions** – Mr Preece has had reports of hedges being cut back on Mill Lane (north side). Mrs Nuthall Day centre see other parish matters
6. **Notification of Parish Matters (information only) — Road signs, Tables & chairs, Fleur de Lys lease, Longburrow access road, Window repair, Street lighting, Longburrow field, Youths at Longburrow, Hedges, Allotments, Studley Green community centre, Day centre**
7. **Planning** – Planning decisions; permissions and refusals.
  - 06818 – Reduce height and spread of the tree by up to 2.5m to 1 x Sycamore tree (T1) 14 Mill Road , Stokenchurch, Buckinghamshire HP14 3TT - ( Mr Cox) No objection Proposed Mr Preece Seconded Mr Saunders Unanimously agreed.
  - 06703 - Householder application for erection of two storey rear extension & new front porch with alterations, creation of new access to front with associated driveway & dropped kerb – 2 The Cottages, Bricks Lane, Beacons Bottom, Buckinghamshire HP14 3XG – ( Mr Mitchell Craker). No decision made. Clerk to find out what land certificate refers to.
8. **District and County Councillors:** Cllr Adoh reported that various complaints had been received about the Jaguar garage on Mill Road. Solicitor to be contacted regarding Mill Lane
9. **Finance-**
  - Bills Payable to the amount of £9724.36 Proposed by Mr Preece Seconded by Mrs Baker unanimously agreed.
  - Annual return. Accounting statements signed Proposed by Mr Thomas Seconded by Mrs Baker unanimously agreed. The Chair confirmed that a meeting had taken place with the internal auditor to address the queries raised by councillors regarding the accounting statement and all questions were resolved.
  - Mr Preece explained that following the meeting with the internal auditor also attended by Mrs Nuthall, Mrs Baker, Mrs Shelton & Mr Chadwick on 14/7/17. It was agreed that the Fish Partnership will conduct quarterly audits in preparation for the audit at the end of each financial year @ a cost of approximately £2,000 per annum. Proposed by Mr Thomas Seconded by Mrs Baker unanimously agreed.
  - Quick books training for the clerk @ £400 unanimously agreed.
  - Finance committee to given all dates between now & March.

- 10. Correspondence** – Approval for a headstone in Longburrow Hall cemetery unanimously agreed. Landscaping in Mill Lane to Jaguar solicitor to be contacted for advice.
- 11. The Commons** – No reply from Mr Madhani about parking cars on the common solicitor to be contacted to write to Mr Madhani. Warden to carry out post survey Clerk to contact other councils to find out who they use for post work.
- 12. Other Parish Matters- Street lighting** – Mr Preece asked if street lighting was going out to tender? Clerk at Lane End to be contacted. Old Dashwood Hill street light to be replaced. **Longburrow** Grass cutting to be kept on same timescale. Reports of youths hanging around the hall additional cameras to be chased up . **Weed killing** – Councillors to advise which roads are to be treated. **Devolution services** New sub committee to be set up. **Hedges** – Mr Davies reported over grown hedges & gardens to Marlow Road, also letter to property on Wycombe Road with vehicles on the road. **Dog bin** – Studley Green Mr Jones requested that the emptying of the bin be chased up. **Noticeboard** – Studley Green community centre want to put up a notice board no objection in principle further details required. **CPR** – Training equipment to be given to St Johns ambulance. **Allotments** – Review of rents to finance committee. **Signs** – TFB to be asked to clear signs on A40 near dog rescue and replace any that are missing. **Window** – Repair to roof light to be followed up. **Tables & chairs** – Whilst there is concern over insurance, a parishioner commented on how nice it was to see the tables and chairs on the common outside of the Coffee Shop. **Fleur de Lys** – Clerk to update council on progress. **Access road** – Mrs Baker queried if the road to the hall had been bought by the builders/ developers. **Day centre-** Mrs Nuthall had met with the day centre in the kitchen. 1) Oven needs a service & adjust door 2) Dishwasher was also discussed and will be discussed in committee at the next meeting. 3) Plumber to check hot water tank.

There being no further business the meeting ended at 9.40 pm

In committee the flat was discussed.